



Enrollee Programs

PAYROLL & HOLIDAY SCHEDULE

The following are the official holidays to be observed by the enrollees:

<u>Period Begin Date</u>	<u>Period End Date</u>	<u>Timesheet Due Date</u>	<u>Pay Date</u>
12/14/2024	12/27/2024	12/27/2024	1/9/2025
12/28/2024	1/10/2025	1/10/2025	1/23/2025
1/11/2025	1/24/2025	1/24/2025	2/6/2025
1/25/2025	2/7/2025	2/7/2025	2/20/2025
2/8/2025	2/21/2025	2/21/2025	3/6/2025
2/22/2025	3/7/2025	3/7/2025	3/20/2025
3/8/2025	3/21/2025	3/21/2025	4/3/2025
3/22/2025	4/4/2025	4/4/2025	4/17/2025
4/5/2025	4/18/2025	4/18/2025	5/1/2025
4/19/2025	5/2/2025	5/2/2025	5/15/2025
5/3/2025	5/16/2025	5/16/2025	5/29/2025
5/17/2025	5/30/2025	5/30/2025	6/12/2025
5/31/2025	6/13/2025	6/13/2025	6/26/2025
6/14/2025	6/27/2025	6/27/2025	7/10/2025
6/28/2025	7/11/2025	7/11/2025	7/24/2025
7/12/2025	7/25/2025	7/25/2025	8/7/2025
7/26/2025	8/8/2025	8/8/2025	8/21/2025
8/9/2025	8/22/2025	8/22/2025	9/4/2025
8/23/2025	9/5/2025	9/5/2025	9/18/2025
9/6/2025	9/19/2025	9/19/2025	10/2/2025
9/20/2025	10/3/2025	10/3/2025	10/16/2025
10/4/2025	10/17/2025	10/17/2025	10/30/2025
10/18/2025	10/31/2025	10/31/2025	11/13/2025
11/1/2025	11/14/2025	11/14/2025	11/26/2025
11/15/2025	11/28/2025	11/28/2025	12/11/2025
11/29/2025	12/12/2025	12/12/2025	12/24/2025

Timesheet due date is close of business on Friday

2025 Holiday Schedule	
New Year's Day	1/1/25
MLK Day	1/20/25
President's Day	2/17/25
Memorial Day	5/26/25
Juneteenth	6/19/25
Independence Day	7/4/25
Labor Day	9/1/25
Columbus Day	10/13/25
Veterans Day	11/11/25
Thanksgiving Day	11/27/25
Christmas Day	12/25/25

Enrollees also receive one Individual Holiday per calendar year. This day must be taken all at the same time- you may not break up the time in multiple days. The amount of Individual Holiday Leave available is calculated in the same way as Holiday Leave.